**ASSOCIATION OF CARIBBEAN STATES (ACS)**

**28TH ORDINARY MEETING OF THE MINISTERIAL COUNCIL**

Antigua, Guatemala

11th May, 2023

**DRAFT ANNOTATED AGENDA**

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| **8:45-9:00** | **REGISTRATION OF PARTICIPANTS** |
| **9:00 - 09:30** | **OPENING CEREMONY**   * National Anthem of the Republic of Guatemala * **Welcome Remarks by the Chairman of the Ministerial Council**   The Chairman of the Ministerial Council will inaugurate the 28th Ordinary Meeting of the Ministerial Council of the Association of Caribbean States.   * **Opening Remarks by the Secretary General of the ACS**   The Secretary General of the Association of Caribbean States will deliver brief opening remarks. |
| **9:30 – 9:50** | **OFFICIAL PHOTOGRAPH AND RECESS**   * *Observers, Special Guests and Members of the Press are invited to exit the room.* |
| **9:50 – 10:00** | **Coffee Break** |
| **10:00 - 10:10** | 1. **ADOPTION OF THE AGENDA AND PROCEDURAL MATTERS**   The Chairman of the Ministerial Council will invite the Meeting to decide on the Agenda and the procedural matters related to its deliberations. |
| **10:10 - 10:25** | 1. **ADOPTION OF THE REPORT OF THE CHAIRMAN OF THE MINISTERIAL COUNCIL**   The Chairman of the Ministerial Council will present to the Meeting, an Executive Summary of the Report of the Chairman of the Ministerial Council for the period 2022-23.  Taking into consideration the recommendations of the Preparatory Meeting to the 28th Ordinary Meeting of the Ministerial Council***, the Council will consider for approval, the Report of the Chairman of the Ministerial Council.*** |
| **10:25 - 10:40** | 1. **ADOPTION OF THE REPORT OF THE SECRETARY GENERAL OF THE ACS**   The Secretary General will present a report to the Meeting, an Executive Summary of the Report of the Report of the Secretary General for the period 2022-23.  Taking into consideration the recommendations of the Preparatory Meeting to the 28th Ordinary Meeting of the Ministerial Council***, the Council will consider for approval, the Report of the Secretary General.*** |
| **10:40 - 12:05** | 1. **ADOPTION OF THE REPORTS OF THE CHAIRMEN OF THE ACS SPECIAL COMMITTEES, AND THE CARIBBEAN SEA COMMISSION**   The Meeting shall receive the Executive Summaries of the Chairpersons of the Special Committees and Caribbean Sea Commission in the following order:   1. Chair of the Special Committee for **Disaster Risk Reduction** 2. Chair of the Special Committee for **Trade Development and External Economic Relations** 3. Chair of the Special Committee for **Transport** 4. Chair of the Special Committee for **Sustainable Tourism** 5. Chair of the **Special Committee for Cooperation and Resource Mobilisation** 6. Chair of the **Caribbean Sea Commission**   Taking into consideration the recommendations of the Preparatory Meeting to the 28th Ordinary Meeting of the Ministerial Council***, The Council will consider for approval, the Reports of the Chairs of the Special Committees and the CSC.*** |
| **12:05 - 12:35** | 1. **ADOPTION OF THE REPORT OF THE CHAIRMAN OF THE SPECIAL COMMITTEE ON BUDGET AND ADMINISTRATION OF THE ACS**   Taking into consideration the recommendations of the Preparatory Meeting to the 28th Ordinary Meeting of the Ministerial Council, ***the Council will consider for approval, the Report of the Chairman of the Special Committee on Budget and Administration for the period 2022-2023.*** |
| **12:35 – 12:50** | 1. **APPROVAL OF THE ORDINARY BUDGET OF THE ACS SECRETARIAT FOR THE PERIOD 2023-2024**   Taking into consideration the recommendations of the Preparatory Meeting to the 28th Ordinary Meeting of the Ministerial Council, ***the Council will consider for approval the Ordinary Budget of the ACS for 2023-2024.*** |
| **12:50 – 13:15** | 1. **CONSIDERATION OF THE DRAFT DECLARATION OF ANTIGUA, GUATEMALA**   Taking into consideration the recommendations of the Preparatory Meeting to the 28th Ordinary Meeting of the Ministerial Council, the Meeting will consider the Draft Declaration of Antigua, Guatemala.  ***The Meeting will be invited to recommend the Draft Declaration of Guatemala for adoption by the 9th Summit of ACS Heads of State and/or Government*** |
| **13:15 – 14:15** | **LUNCH** |
| **14:15 – 14:35** | 1. **CONSIDERATION OF APPLICATIONS FOR MEMBERSHIP STATUS IN THE ACS**   Taking into consideration the recommendations of the Preparatory Meeting to the 28th Ordinary Meeting of the Ministerial Council, ***the Council will review for approval the applications recommended for Associate Member, Observer or Social Actor Status within the ACS***. |
| **14:35 – 15:05** | 1. **ELECTION OF CANDIDATES FOR THE EXECUTIVE BOARDS OF THE SPECIAL COMMITTEES OF THE ACS**   The Meeting will consider the recommendations of the Preparatory Meeting on the applications received from Members to constitute the Executive Boards of the:   * Ministerial Council for 2023-24 * Caribbean Sea Commission for 2023-25   The 2023- 24 Special Committees for:   * Budget and Administration * Cooperation and Resource Mobilisation * Disaster Risk Reduction * Sustainable Tourism * Trade Development and External Economic Relations * Transport     ***The meeting will approve the Executive Boards of the ACS.*** |
| **15:05 – 15:35** | 1. **APPROVAL OF MINISTERIAL AGREEMENTS**   The Meeting will consider for approval, the recommendations of the Preparatory Meeting on the Agreements of the 28th Ordinary Meeting of the Ministerial Council. |
| **15:35 - 15:50** | 1. **APPROVAL OF THE AGENDA FOR THE 9TH SUMMIT OF THE ACS**   Taking into consideration the recommendations of the Preparatory Meeting to the 28th Ordinary Meeting of the Ministerial Council, ***the Council will approve the Draft Agenda for the 9th Summit of ACS Heads of State/and or Government.*** |
| **15:50 – 16:10** | 1. **ANY OTHER BUSINESS**   The meeting will consider any other issues it deems of relevance to its deliberations. |
| **16:10 – 16:30** | * *Observers, Special Guests and Members of the Press are invited to return to the room* |
| **16:30 – 17:00** | **CLOSING CEREMONY**  The Chair will invite brief remarks from the Representatives of those countries and organisations whose requests for membership of the ACS have been approved by the Council.  Finally the Chair will welcome the incoming Chair of the Executive Board of the Ministerial Council and invite the latter to deliver short remarks before formally closing the meeting. |