

**ASSOCIATION OF CARIBBEAN STATES (ACS)**  
**25<sup>TH</sup> INTERSESSIONAL PREPARATORY MEETING FOR THE 28th  
ORDINARY MEETING OF THE MINISTERIAL COUNCIL**

ACS Secretariat, Port of Spain, Republic of Trinidad and Tobago

(Virtual Meeting)

18<sup>th</sup> January, 2023

**DRAFT ANNOTATED AGENDA**

<b>9:30-10:00 AM</b>	<p style="text-align: center;"><b><u>OPENING CEREMONY</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Welcome Remarks by the Host Country</u></b></li> </ul> <p>Senator Dr. The Honourable Amery Browne, Minister of Foreign and CARICOM Affairs of the Host Country, the Republic of Trinidad and Tobago, or his representative, will deliver remarks.</p> <ul style="list-style-type: none"> <li>• <b><u>Opening Address by the Chair of the Ministerial Council</u></b></li> </ul> <p>The Hon. Mario Bucaro, Minister of Foreign Affairs of the Republic of Guatemala and Chair of the Ministerial Council, will address deliver remarks.</p> <ul style="list-style-type: none"> <li>• <b><u>Introductory Remarks by the Secretary General</u></b></li> </ul> <p>The Secretary General of the Association of Caribbean States, H.E. Rodolfo Sabonge, will address the Meeting.</p>
<b>10:00- 10:05 AM</b>	<p><b><u>BREAK</u></b> <b>Official Photograph</b> <i>Departure of Observers (except Founding Observer Organisations), Social Partners and the Media</i></p>
<b>10:05 - 10:10 AM</b>	<p><b>I. <u>Approval of the Agenda and Procedural Matters</u></b></p> <p>The Chair of the Ministerial Council will invite those in attendance to consider the Agenda presented for approval, as well as other procedural matters.</p>

<p><b>10:10- 10:25 AM</b></p>	<p><b>II. <u>Report of the Chairman of the Ministerial Council</u></b></p> <p>The Chairman of the Ministerial Council will present his Report covering the period following the 27<sup>th</sup> Ordinary Meeting of the Ministerial Council held virtually on 29<sup>th</sup> April 2022, to present.</p> <p><i><b>The meeting will be invited to approve the report.</b></i></p>
<p><b>10:25 - 11:00 AM</b></p>	<p><b>III. <u>Report of the Secretary General</u></b></p> <p>The Secretary General will present his Report covering the period following the 27<sup>th</sup> Ordinary Meeting of the Ministerial Council held virtually on 29<sup>th</sup> April 2022, to present.</p> <p><i><b>The meeting will be invited to approve the report.</b></i></p>
<p><b>11:00 - 12:15 PM</b></p>	<p><b>IV. <u>Report of the Special Committees</u></b></p> <p>The Chair of the Ministerial Council of the ACS will invite Delegates to present their comments on the Reports of the Chairs of the Special Committees and the Caribbean Sea Commission (CSC) as follows:</p> <ol style="list-style-type: none"> <li>1. Report of the Special Committee for <b>Disaster Risk Reduction</b></li> <li>2. Report of the Special Committee for <b>Trade Development and External Economic Relations</b></li> <li>3. Report of the Special Committee for <b>Transport</b></li> <li>4. Report of the Special Committee for <b>Sustainable Tourism</b></li> <li>5. Report of the <b>Caribbean Sea Commission</b></li> <li>6. Report of the Special Committee for <b>Cooperation and Resource Mobilisation</b></li> </ol> <p><i><b>The meeting will be invited to approve the reports.</b></i></p>
<p><b>12:15 - 13:30 PM</b></p>	<p><b><u>LUNCH</u></b></p>
<p><b>13:30 - 14:00 PM</b></p>	<p><b>V. <u>Report on the Budget and Administration of the ACS</u></b></p> <p>The Chair will present its report in respect of Budget and</p>

	<p>Administration, for the period following the 27<sup>th</sup> Ordinary Meeting of the Ministerial Council held virtually on 29<sup>th</sup> April 2022, to present.</p> <p><b><i>The meeting will be invited to approve the report.</i></b></p>
<p><b>14:00 - 14:35 PM</b></p>	<p><b>VI. <u>Update on the work of the Working Group</u></b></p> <p>The Chair will request that the Secretary General provide an update on the progress of the Working Group</p> <p><b><i>The meeting will be invited to take note of the report that will be presented to the Ministerial Council.</i></b></p>
<p><b>14:35-15:00 PM</b></p>	<p><b>VII. <u>Convening of Meetings to be chaired by the Chair of the Ministerial Council in May 2023 in Antigua, Guatemala</u></b></p> <p>The Chair will update the meeting on plans in respect of the following meetings to be held in Antigua, Guatemala in May 2023, including confirmation of dates, venues and logistical preparations:</p> <p><b><u>9<sup>th</sup> May 2023:</u></b></p> <ul style="list-style-type: none"> <li>• 44<sup>th</sup> Meeting of the Special Committee on Budget and Administration</li> <li>• 7<sup>th</sup> ACS International Cooperation Conference</li> <li>• 15<sup>th</sup> Greater Caribbean Business Forum</li> </ul> <p><b><u>10<sup>th</sup> May 2023</u></b></p> <ul style="list-style-type: none"> <li>• 15<sup>th</sup> Greater Caribbean Business Forum</li> <li>• Preparatory Meeting to the 28<sup>th</sup> Ordinary Meeting of the ACS Ministerial Council</li> </ul> <p><b><u>11<sup>th</sup> May 2023</u></b></p> <ul style="list-style-type: none"> <li>• 28<sup>th</sup> Ordinary Meeting of the Ministerial Council</li> </ul> <p><b><u>12<sup>th</sup> May 2023</u></b></p> <ul style="list-style-type: none"> <li>• 9<sup>th</sup> Summit of ACS Heads of State and/or Government</li> </ul> <p><b><i>The meeting will be invited to note the presentation of the Chairman.</i></b></p>

<p><b>15:00 - 15:30 PM</b></p>	<p><b>VIII. <u>Consideration of Draft Agendas</u></b></p> <p>The Chair will present the Draft Agendas for each of the meetings to be held in Guatemala for consideration and approval.</p> <p><i><b>The meeting will be invited to consider and amend the draft Agendas presented by the Chair for recommendation to the Preparatory Meeting to the 28<sup>th</sup> Ordinary Meeting of the Ministerial Council.</b></i></p>
<p><b>15:30 - 15:45 PM</b></p>	<p><b>IX. <u>Presentation of the Draft Implementation Plan</u></b></p> <p>The Director of Cooperation and Mobilization of Resources will present the Draft Implementation Plan to the meeting for the consideration of the Preparatory Meeting for the XXVIII Ordinary Meeting of the Council of Ministers.</p> <p><i><b>The meeting will be invited to examine the Draft Implementation Plan for its recommendation to the Preparatory Meeting for the XXVIII Ordinary Meeting of the Council of Ministers.</b></i></p>
<p><b>15:45-16:00 PM</b></p>	<p><b>X. <u>Applications for Membership Status</u></b></p> <p>The Secretariat will inform the meeting of the status of the application/s received for Associate, Observer or Social Actor Status within the Association.</p> <p><i><b>The meeting will be invited to consider applications received and submit recommendations for the consideration of the Preparatory Meeting to the 28<sup>th</sup> Ordinary Meeting of the Ministerial Council.</b></i></p>
<p><b>16:00-16:30 PM</b></p>	<p><b>XI. <u>Consideration of the Draft Declaration of Antigua, Guatemala</u></b></p> <p>The Chair of the Ministerial Council will present for the consideration of the meeting the Draft Declaration of Antigua, Guatemala as finalised within the Drafting Committee.</p> <p><i><b>The meeting will be invited to consider the Draft and make recommendations to the Preparatory Meeting to the 28<sup>th</sup> Ordinary Meeting of the Ministerial Council.</b></i></p>

<p><b>16:30-16:45 PM</b></p>	<p><b>XII. <u>Any other business</u></b></p> <p>The Meeting will discuss any other matters it deems pertinent.</p>
<p><b>16:45 – 17:00 PM</b></p>	<p><b>XIII. <u>Closure of the Meeting</u></b></p> <p>The Chairman of the Ministerial Council will summarize the key decisions of the meeting and invite the Secretary General to offer concluding remarks before closing the meeting.</p>