

ASSOCIATION OF CARIBBEAN STATES (ACS)

TRANSPORT DIRECTORATE

Work Programme 2014-2015

“UNITING THE CARIBBEAN BY AIR AND BY SEA”

This Work Programme is guided and structured by the 3 strategic objectives of the Directorate of Transport of the Association of Caribbean States:

1. Implementation or enhancement of the instruments, mechanisms and conditions for improving the efficiency of the transport sector (3.4.1.1, 3.4.1.2, 3.4.1.3)
2. Promotion and coordination, at the political level, of activities related to improving the efficiency of the transport sector (3.4.2.1, 3.4.2.2, and 3.4.2.3, 3.4.2.3, 3.4.2.4, 3.4.2.5)
3. Collaboration with organisations and initiatives related to Air and Maritime Transport 3.4.3.1 and 3.4.3.2)

List of terms and acronyms	
ATDRR	Adviser of Transport and Disaster Risk Reduction
CPO	Conference and Protocol Officer
DST	Director of Sustainable Tourism
DT	Director of Trade
DTDRR	Director Transport and Disaster Risk Reduction
DTDRR staff	Staff of the Directorate of Transport and Disaster Risk Reduction
Execution Team	COCATRAM, AMP and MITRANS
OLA	Office of the Legal Adviser
OSG	Office of the Secretary General
SCT	Special Committee of Transport

No.	Activity	Duration	Personnel	Expected results	Status
3.4.1.1	Maps of Maritime Routes in the Greater Caribbean	2014-2015	DTDRR Staff + Execution Team	Identification of the current maritime transport services available in the Greater Caribbean region allow exporters, importers, vendors or buyers, both internationally and regionally, to know when, how, through which operators and under what conditions they can transport their goods.	Permanent activity <ul style="list-style-type: none"> Phase I executed Phase II executed Phase III: in execution Projects funded at the cost of USD 25,000 from Turkey
Actions	1- Update the data every two weeks (ongoing activity of the executing team).				
Budget			2012	2013	
	MISSION				
	Per Diem		456	456	
	Airfare		1046.03	1046.03	
	Other		100	100	
	MEETING				
	Translation		300	300	
	Other				
	TOTAL		1902.03	1902.03	

No.	Activity	Duration	Personnel	Expected results	Status
3.4.1.2	Promote regional commercial cooperation among the airlines whose primary headquarters are located in the territory of the ACS countries.	2014-2015	DTDRR Staff + SCT + OSG + Colombia + Costa Rica	To promote regional commercial cooperation through the completion of bilateral collaboration agreements.	Permanent activity. Creation during the 21st Meeting of the SCT of an ad hoc Working Group comprising: Colombia, Costa Rica, Cuba, Jamaica, Panama, Suriname and Trinidad and Tobago No action from ad hoc group during this period
Actions	<ul style="list-style-type: none"> 1- Establish a formal working group on connectivity 2- Circulate the study on the possibilities of the demand for air transport among Member Countries (early months of 2013); 3- Once the proposal on issues and the schedule prepared by the Technical Group are received, circulate them to countries; 				
Budget		2012	2013		
	MISSION				
	Per Diem	456.	456		
	Airfare	2052	2052		
	Other	100	100		
	MEETING				
	Translation	300	300		
	Other	1000	1000		
TOTAL	3908	3908			

No.	Activity	Duration	Personnel	Expected results	Status
3.4.1.3	Port and Maritime Strategy	2013-2014	DTDRR Staff+ Execution Team	Meet the foreign trade needs of the Greater Caribbean regarding maritime-port development, taking into account the expansion of the Panama Canal.	Project approved by the XXIst SCT Project benefits from a budget of €125,000 from France. Request for Proposals issued 1 st October 2013
Actions	1- Begin evaluation of potential consultants November 2013 2- Continue evaluation of the consultants reports through to submission of final report in May 2014 3- Final presentation of the strategy, (June 2014)				
Budget			2014	2015	
	MISSION				
	Per Diem				
	Airfare				
	Other				
	MEETING				
	Translation				
	Other				
	TOTAL				

No.	Activity	Duration	Personnel	Expected results	Status	
3.4.2.1	Promote the Ratification of the "Air Transport Agreement".	2014-2015	DTDRR Staff + OLA + OSG + SCT	Adoption of the Air Transport Agreement by Airlines companies.	Permanent activity.	
Actions	<p>1- Continue to promote the signing and ratification of the Agreement with the countries that are yet to ratify it, by dispatching circular notes</p> <p>2- Continue to investigate the implementation of the Caricom Multilateral Air Services Agreement.</p>					
Budget			2014	2015		
	MISSION					
	Per Diem					
	Airfare					
	Other					
	MEETING					
	Translation					
	Other					
	TOTAL					

No.	Activity	Duration	Personnel	Expected results	Status
3.4.2.2	Create a strategy to harmonize the regulations of ACS Member Countries on the granting of operating permits.	2014-2015	DTDRR Staff + SCT	Adoption of a regional legal framework on operating permits	Permanent activity
Actions	1. To encourage the adoption of the Ministerial Agreement Nº 06/08 "Guidelines for the Granting of Operating Permits to Airlines for Scheduled and Non-scheduled Commercial Routes within and among the Territories of the Member States of the Association of the Caribbean States or Third States" through the circulation of a note and individual appeals to Member States.				
Budget					
		2014	2015		
	MISSION				
	Per Diem				
	Airfare				
	Other				
	MEETING				
	Translation				
	Other				
TOTAL					

No.	Activity	Duration	Personnel	Expected results	Status	
3.4.2.3	Total quality in air transport in ACS Member Countries.	2014-2015	DTDRR Staff + SCT	Regional airlines and airports a quality management system	Permanent activity	
Actions	<ol style="list-style-type: none"> To promote the adoption of the Ministerial Agreement Nº 07/08 "Guidelines on the Compatibility of Air and Airport Service Quality Indicators" through the circulation of a note and individual appeals to Member States. To encourage the development of quality management systems in air and airport services 					
Budget		2014	2015			
	MISSION					
	Per Diem					
	Airfare					
	Other					
	MEETING					
	Translation		30	30		
	Other					
	TOTAL		30	30		

No.	Activity	Duration	Personnel	Expected results	Status
3.4.2.4	Meeting of the Special Committee on Transport.	1 day in 2014 and 2015	DTDRR Staff + CPO + SCT	Ensure Members ownership of ACS projects and activities in the field of transport	Annual activity
Actions	1- To be held in accordance with Ministerial Agreement 13/10 and the decision of the Special Committee Executive Board				
Budget	<ul style="list-style-type: none"> - Increased cost reflective of the cost of hosting the Meeting in Trinidad - Airfare cost provided where Meeting is held in a location other than Trinidad. 				
		2014	2015		
	MISSION				
	Per Diem	1368	1368		
	Airfare	3138.10	3138.10		
	Other	300	300		
	MEETING				
	Translation	2250	2250		
	Other	5000	5000		
TOTAL	12056.1	12056.1			

No.	Activity	Duration	Personnel	Expected results	Status	
3.4.2.5	Co-operation with Special Committee on Sustainable Tourism and the Special Committee on Trade on the relevant issues of common interest	2014-2015	DTDRR staff + DST + DT + OSG	Comprehensive and sustainable development of regional tourism and trade	Permanent activity	
Actions	<ol style="list-style-type: none"> 1. To organize quarterly meetings to discuss initiatives and projects of common interest in order to develop synergies 2. To take part in the Special Committee meetings of the other Directorates (when these are held in Trinidad) 					
Budget			2014	2015		
	MISSION					
	Per Diem					
	Airfare					
	Other					
	MEETING					
	Translation					
	Other					
	TOTAL					

No.	Activity	Duration	Personnel	Expected results	Status
3.4.3.1	Develop cooperation and joint activities with regional and international organizations involved in Transport.	2014-2015	DTDRR Staff + SCT	Strengthening of inter-institutional relations and consolidation of the projects of the ACS through the development of joint activities, the exchange of experts, training, seminars...	Permanent activity
Actions	<p>1- Develop activities within the Framework Co-operation Agreement signed between the ACS and COCATRAM.</p> <p>2- Request and distribute scholarships available for the ACS from the Caribbean Maritime University (CMU), CSA, Trainmar and Caribbean Maritime Institute of Jamaica.</p> <p>3- Develop cooperation with other relevant regional and international bodies</p>				
Budget			2012	2013	
	MISSION				
	Per Diem				
	Airfare				
	Other				
	MEETING				
	Translation				
	Other				
	TOTAL				

No.	Activity	Duration	Personnel	Expected results	Status																											
3.4.3.2	Participation in the meetings of the regional and international organizations involved in Transport.	2014-2015	ATDRR and/or DTDOR	To facilitate consultation, co-operation and concerted action.	Permanent activity																											
Actions	Selection of potential events and meetings (subject to change due to constraints of time and budget): <ol style="list-style-type: none"> 1. Annual General Meeting of the Caribbean Shipping Association (CSA) 2. Annual Session of the International Maritime Organisation (IMO). 3. Meetings of the Group of Experts on Air Transport Policy, Economic and Legal Matters (GEPEJTA) of LACAC 4. LACAC Annual Executive Committee meeting. 5. Executive Committee Meeting of the Western Hemisphere Transport Initiative. 6. Up to 2 national Transport Fairs in the region. 																															
Budget	Main cost item of the budget dedicated to Official Missions. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>2014</th> <th>2015</th> </tr> </thead> <tbody> <tr> <td>MISSION</td> <td></td> <td></td> </tr> <tr> <td>Per Diem</td> <td style="text-align: right;">1824</td> <td style="text-align: right;">1824</td> </tr> <tr> <td>Airfare</td> <td style="text-align: right;">4184.12</td> <td style="text-align: right;">4184.12</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">400</td> <td style="text-align: right;">400</td> </tr> <tr> <td>MEETING</td> <td></td> <td></td> </tr> <tr> <td>Translation</td> <td style="text-align: right;">240</td> <td style="text-align: right;">240</td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">6648.12</td> <td style="text-align: right;">6648.12</td> </tr> </tbody> </table>						2014	2015	MISSION			Per Diem	1824	1824	Airfare	4184.12	4184.12	Other	400	400	MEETING			Translation	240	240	Other			TOTAL	6648.12	6648.12
	2014	2015																														
MISSION																																
Per Diem	1824	1824																														
Airfare	4184.12	4184.12																														
Other	400	400																														
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