



**ASSOCIATION OF CARIBBEAN STATES (ACS)  
DIRECTORATE OF SUSTAINABLE TOURISM**

**REGIONAL COOPERATION MECHANISM OF THE SUSTAINABLE TOURISM  
ZONE OF THE GREATER CARIBBEAN PROJECT MEETING (STZC-RCM)**

Port-of-Spain, Trinidad and Tobago, July 22, 2015

**DRAFT AGENDA**

**DAY ONE**

9:00 - 9:30am

**REGISTRATION**

9:30 - 10:00am

**OPENING CEREMONY:**

- Remarks by the Secretary General of the ACS, Ambassador Alfonso Múnera
- Remarks by Senator The Honourable Gerald Hadeed, the Minister of Tourism of the Republic of Trinidad and Tobago
- Remarks by the Guatemalan Tourism Institute, Chair of the Special Committee for Sustainable Tourism
- Remarks by the Representative of the Regional Council of Martinique

10:00 – 10:15am

**PLENARY SESSION 1:**

**ACS Presentation on the STZC: Project advancements**

- Julio Eduardo Orozco Pérez, Director of Sustainable Tourism (DST) of the ACS

10:15 -10:30am

**COFFEE BREAK**

**OFFICIAL PHOTOGRAPH AND PRESS CONFERENCE  
Departure of Media and Special Guests**

10:30 - 12:30pm

**PLENARY SESSION 2:**

**Presentation of results and discussion on the  
implementation of the Regional Co-operation Mechanism  
of the STZC project**

- Marcel Clodion, Lead Consultant STZC-RCM Project

12:30 - 1:30pm

**LUNCH**

**(OPPORTUNITY FOR BI-LATERAL MEETINGS)**

1:30 - 3:30pm

**PLENARY SESSION 3:**

**Presentation of Project Deliverables and STZC Website Training Workshop**

- Jenny Reyes, STZC-RCM Project Consultant

3:30 - 3:45pm

**COFFEE BREAK**

3:45 - 4:30pm

**DISCUSSION FORUM**

- Open forum for discussion and feedback from Participants

4:30pm

**CLOSING:**

- Closing remarks from the Chair of the Special Committee for Sustainable Tourism
- Closing remarks from the Regional Council of Martinique
- Closing Remarks by the Association of Caribbean States

5.30 to 8.00pm

**COCKTAIL RECEPTION**

*With the Compliments of the Ministry of Tourism of the Republic of Trinidad and Tobago*



**ASSOCIATION OF CARIBBEAN STATES (ACS)  
DIRECTORATE OF SUSTAINABLE TOURISM**

**26<sup>TH</sup> MEETING OF THE SPECIAL COMMITTEE ON SUSTAINABLE TOURISM**

Port-of-Spain, Trinidad and Tobago, July 23, 2015

**DRAFT ANNOTATED AGENDA**

**DAY TWO**

8:30 - 9:00am **Registration of Participants**

9:00 - 9:30am

**I. Opening Ceremony**

- Remarks by H. E. Ambassador Alfonso David Múnera Cavadía, Secretary General of the ACS
- Opening Remarks by the Guatemalan Tourism Institute, Chair of the Special Committee for Sustainable Tourism
- Remarks by the Representative of the Ministry of Tourism of the Republic of Trinidad and Tobago

9:30 - 10:00am

**COFFEE BREAK  
OFFICIAL PHOTOGRAPH AND PRESS CONFERENCE  
Departure of Media and Special Guests**

10:00 - 10:10am

**II. Approval of the Agenda and Procedural Matters**

The Meeting will consider the Draft Agenda as presented by the Secretariat and address other procedural matters regarding its deliberations.

10:10 - 10:20am

**III. Report of the Directorate of Sustainable Tourism on the ACS Sustainable Tourism Work Programme**

Mr. Julio Orozco, Director of Sustainable Tourism of the ACS will present a brief report on activities and progress since its 25<sup>th</sup> Special Committee on Sustainable Tourism Meeting.

10:20 - 10:30am

**IV. Remarks of the Chair on the Work Plan for the 2015 Annum**

The Chairman will present considerations for the advancement of the Work Programme for the 2015 annum.

10:30 - 1:00pm

**V. Presentation of the Results of the Study on Training for Careers in Sustainable Tourism, an initiative funded by the French Development Agency**

- Mr. Julio Orozco, Director of Sustainable Tourism of the ACS will provide information on the objectives of the project and implementation of project phases and activities.
- Mr. Yves Malpel, Director, French Development Agency (AFD) will deliver remarks.

**SESSION 1: OFFICIAL PUBLICATION OF THE STUDY AND LAUNCH OF SURVEY RESULTS**

- Ms. Carmen Rosa Perez, lead consultant and General Manager, Certificaciones de Centroamérica (CERTIFICA) will provide an overview of the research process and survey, discuss the results obtained as well as any significant findings, present the Regional Framework developed and provide recommendations for future actions and the main conclusions.

**DISCUSSION FORUM:**

- Open forum for discussion and feedback from the meeting participants on the project and proposed Regional Framework in order to obtain recommendations on its implementation.

**CONCLUSIONS:**

- Discussion of Next Steps and Future Actions

1:00 - 2:00pm

**DELEGATES LUNCHEON  
TRINIDAD AND TOBAGO DESTINATION SHOWCASE**

*With the Compliments of the Tourism Development Company of the Republic of Trinidad and Tobago*

2:00 - 3:00pm

**VI. Finalisation of the STWP 2016-2017 Biennium**

Mr. Julio Orozco, Director of Sustainable Tourism of the ACS will present the proposed Work Programme for the 2016-2017 biennium to be approved by the Meeting. The Meeting will be invited to present considerations to the Work Programme.

3:00 - 3:30pm

**VII. Regional and International Cooperation**

Regional and International Partner Agencies will deliver brief presentations on initiatives in the area of sustainable tourism highlighting ongoing or potential collaboration with the ACS.

- Representative from Regional Council of Guadeloupe will present on the Guadeloupe International Centre for a Regional Approach to Languages (CIGAREL) Project
- Representative from Caribbean Tourism Organization (CTO) will present on its Tour Guiding Programme.

3:30 - 3:40pm

**VIII. Discussion on the Date and Venue of the 27<sup>th</sup> Meeting of the Special Committee on Sustainable Tourism (SCST-27)**

The Meeting will decide on the date and venue for the SCST-27 meeting. Proposals from countries to host said meeting will be considered.

3:40 - 3:50pm

**IX. Any Other Business**

Any other business that is relevant to the meeting will be tabled and discussed.

3:50 - 4:00pm

**X. Approval of the Procedure for the Draft Rapporteur's Report**

In accordance with Ministerial Agreement 13/10, the Meeting will consider the procedure to request the DST, in coordination with the Rapporteur, to undertake the preparation of the Draft Report in the three languages and to distribute it to meeting participants for further comments. The Meeting will commit to return their comments and suggested changes in the required timeframe as follows:

- i. The first draft of the Rapporteur's Report shall be prepared within seven working days after the conclusion of each meeting.
- ii. The Secretariat and the Rapporteur will finalise the second Draft of the Report within 10 working days of each meeting.
- iii. The Secretariat shall circulate the Draft report and await comments from participants no longer than 5 working days before transmitting a Final Report to the ACS Membership.

4:00pm

**XI. Closing Ceremony**

- Closing remarks from the Chair of the Special Committee for Sustainable Tourism
- Closing Remarks by the Association of Caribbean States

5:00pm

**Social/Cultural Activity**

*With the Compliments of the Tourism Development Company of Trinidad and Tobago*