

ASSOCIATION OF CARIBBEAN STATES
25TH MEETING OF THE SPECIAL COMMITTEE FOR TRANSPORT

Port-of-Spain, Trinidad and Tobago, October 14th, 2016.

Work Programme 2017-2018

ASSOCIATION OF CARIBBEAN STATES (ACS)

TRANSPORT DIRECTORATE

Work Programme 2017-2018

“UNITING THE CARIBBEAN BY AIR AND BY SEA”

This Work Programme is guided and structured by the three (3) strategic objectives of the Directorate of Transport of the Association of Caribbean States:

1. Implementation or enhancement of the instruments, mechanisms and conditions for improving the efficiency of the transport sector (3.3.1.1, 3.3.2.1, 3.3.2.2 and 3.3.2.3)
2. Promotion and coordination, at the political level, of activities related to improving the efficiency of the transport sector (3.3.3.1, 3.3.3.2, 3.3.3.3, 3.3.3.4 and 3.3.3.5)
3. Cooperation with organisations and initiatives related to Air and Maritime Transport (3.3.3.6 and 3.3.3.7)

List of Terms and Acronyms	
ALTA-CCMA	Latin American and Caribbean Air Transport Association – Aeronautical Material Procurement Committee
AMP	Panama Maritime Authority
ATDRR	Adviser of Transport and Disaster Risk Reduction
CARICOM	Caribbean Community
CMI	Caribbean Maritime Institute
CMU	Caribbean Maritime University
COCATRAM	Central American Commission of Maritime Transport
CPO	Conference and Protocol Officer
CSA	Caribbean Shipping Association
DST	Director of Sustainable Tourism
DT	Director of Trade
DTDRR	Director Transport and Disaster Risk Reduction
DTDRR staff	Staff of the Directorate of Transport and Disaster Risk Reduction
FOCAHIMECA	Strengthening Hydrographic Capacities in Mesoamerica and the Caribbean
GEPEJTA	Group of Experts on Air Transport Policy, Economic and Legal Matters
IATA	International Air Transport Association
ICAO	International Civil Aviation Organisation
IHO	International Hydrographic Organisation
IMO	International Maritime Organisation
LACAC	Latin American Civil Aviation Commission
MITRANS	Ministry of Transport of Cuba
OLA	Office of the Legal Adviser
OSG	Office of the Secretary General
PMAC	Port Management Association of the Caribbean
RTRC	Regional Transportation Commission

SCT	Special Committee of Transport
TRAINMAR	Trainmar Inter-Regional Programme Ltd.
UWI	University of the West Indies

No.	Activity	Duration	Personnel	Expected Results	Status																											
3.3.1.1	Maps of Maritime Routes in the Greater Caribbean	2017 - 2018	DTDRR Staff in collaboration with Execution Team: MITRANS, COCATRAM and AMP	Trustworthy database displaying services which exist, their frequency and where the different agents of the shipping lines can be found; Better access to information on shipping services in the region; Better tools available for shippers and port agencies.	On-going activity: Phase IV and V: Updating of Data and Development of Related Projects <ul style="list-style-type: none">• Phase I: completed• Phase II: completed• Phase III: completed• Phase IV: in execution Phase IV is being funded at the cost of USD 30,000 from Mexico, which also continues project implementation.																											
Actions	1. Data updates (on-going activity of the Execution Team).																															
Budget	<table><tr><th></th><th>2017</th><th>2018</th></tr><tr><td>MISSION</td><td></td><td></td></tr><tr><td>Per Diem</td><td></td><td></td></tr><tr><td>Airfare</td><td></td><td></td></tr><tr><td>Other</td><td></td><td></td></tr><tr><td>MEETING</td><td></td><td></td></tr><tr><td>Translation</td><td></td><td></td></tr><tr><td>Other</td><td></td><td></td></tr><tr><td>TOTAL</td><td></td><td></td></tr></table>						2017	2018	MISSION			Per Diem			Airfare			Other			MEETING			Translation			Other			TOTAL		
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3.3.2.1	Port and Maritime Strategy	2017-2018	DTDRR Staff in collaboration with Execution Team: MITRANS, COCATRAM and AMP	Meet the foreign trade needs of the Greater Caribbean regarding maritime-port development, taking into account the expansion of the Panama Canal.	Study completed and circulated in May 2015.
Actions	1. Final Report distributed in three languages. 2. Further project development underway (Senior Management for Ports and Small Port Development through Cooperation).				
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3.3.2.2	Port and Maritime Strategy – Senior Management for Ports Course	2017-2018	DTDRR Staff + Execution Team: ACS and collaborating institutions (CMI, IMO and PMAC)	<p>Increased competencies in port management and operations at small ports.</p> <p>Increased compliance with global maritime safety standards.</p> <p>Improved ship-port interface efficiency and maritime security.</p>	In development																											
Actions	<p>1. Hold one (1) certified course and general workshop per year.</p> <p>2. Award participants with a certificate upon successful completion of the training programme.</p>																															
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3.3.2.3	Port and Maritime Strategy – Small Port Development through Cooperation	2017-2018	DTDRR Staff + ACS + PMAC	Improved market competitiveness for small ports. Operational barriers identified and recommendations made for improvement.	In development																											
Actions	1. Convene expert meetings and design needs-based surveys to further define initiatives and activities for the enhancement of regional Tier 3 ports. 2. Develop and define cooperation activities between maritime and port organisations at the regional level.																															
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3.3.3.1	Promote the Ratification of the “Air Transport Agreement”.	2017-2018	DTDRR Staff + OLA + OSG + SCT	Adoption of the Air Transport Agreement by Airlines companies.	Permanent activity																											
Actions	1. Continue to promote the signing and ratification of the Agreement with the countries that are yet to ratify it, by dispatching circular notes. 2. Continue to investigate the implementation of the CARICOM Multilateral Air Services Agreement.																															
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3.3.3.2	Encourage the harmonisation of the regulations of ACS Member Countries on the granting of operating permits.	2017-2018	DTDRR Staff + SCT	Adoption of a regional legal framework on operating permits.	Permanent activity																											
Actions	1. To encourage the adoption of the Ministerial Agreement Nº 06/08 "Guidelines for the Granting of Operating Permits to Airlines for Scheduled and Non-scheduled Commercial Routes within and among the Territories of the Member States of the Association of the Caribbean States or Third States" through the circulation of a note and individual appeals to Member States.																															
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3.3.3.3	Total quality in air transport in ACS Member Countries.	2017-2018	DTDRR Staff + SCT	Regional airlines and airports quality management system.	Permanent activity																											
Actions	1. To promote the adoption of the Ministerial Agreement № 07/08 "Guidelines on the Compatibility of Air and Airport Service Quality Indicators" through the circulation of a note and individual appeals to Member States. 2. To encourage the development of quality management systems in air and airport services.																															
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3.3.3.4	Meeting of the Special Committee on Transport	One (1) day in 2017 and 2018	DTDRR Staff + CPO + SCT	Ensure Members' ownership of ACS projects and activities in the field of transport.	Annual activity																											
Actions	1. To be held in accordance with Ministerial Agreement 13/10 and the decision of the Special Committee Executive Board.																															
Budget	Figures reflective of the cost of hosting the Meeting in Trinidad at the ACS Secretariat: <table><tr><td></td><td>2017</td><td>2018</td></tr><tr><td>MISSION</td><td></td><td></td></tr><tr><td>Per Diem</td><td></td><td></td></tr><tr><td>Airfare</td><td></td><td></td></tr><tr><td>Other</td><td></td><td></td></tr><tr><td>MEETING</td><td></td><td></td></tr><tr><td>Translation</td><td>2500</td><td>2750</td></tr><tr><td>Other</td><td>5500</td><td>5750</td></tr><tr><td>TOTAL</td><td>8000</td><td>8500</td></tr></table>						2017	2018	MISSION			Per Diem			Airfare			Other			MEETING			Translation	2500	2750	Other	5500	5750	TOTAL	8000	8500
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3.3.3.5	Co-operation with Special Committee on Sustainable Tourism and the Special Committee on Trade on the relevant issues of common interest.	2017-2018	DTDRR staff + DST + DT + OSG	Comprehensive and sustainable development of regional tourism and trade.	Permanent activity																											
Actions	<div>1. To organise quarterly meetings to discuss initiatives and projects of common interest in order to develop synergies, such as the FOCAHIMECA project currently undertaken by the Directorate of Trade Development and External Economic Relations.</div> <div>2. To take part in the Special Committee meetings of the other Directorates (when these are held in Trinidad).</div>																															
Budget	<table><tr><th></th><th>2017</th><th>2018</th></tr><tr><td>MISSION</td><td></td><td></td></tr><tr><td>Per Diem</td><td></td><td></td></tr><tr><td>Airfare</td><td></td><td></td></tr><tr><td>Other</td><td></td><td></td></tr><tr><td>MEETING</td><td></td><td></td></tr><tr><td>Translation</td><td></td><td></td></tr><tr><td>Other</td><td></td><td></td></tr><tr><td>TOTAL</td><td></td><td></td></tr></table>						2017	2018	MISSION			Per Diem			Airfare			Other			MEETING			Translation			Other			TOTAL		
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3.3.3.6	Develop cooperation and joint activities with regional and international organisations involved in Transport.	2017-2018	DTDRR Staff + SCT	Strengthening of inter-institutional relations and consolidation of the projects of the ACS through the development of joint activities, the exchange of experts, training, seminars, etc.	Permanent activity																											
Actions	<div>1. Develop activities within the Framework Co-operation Agreement signed between the ACS and COCATRAM.</div> <div>2. Develop activities within the Memorandum of Understanding signed between the ACS and the LACAC.</div> <div>3. Develop activities within the Memorandum of Understanding signed between the ACS and the PMAC.</div> <div>4. Develop cooperation agreements with other relevant regional and international bodies such as the IATA and ICAO.</div> <div>5. Request and distribute scholarships available for the ACS from the CMU, CSA, TRAINMAR and CMI.</div>																															
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3.3.3.7	Participation in the meetings of the regional and international organisations involved in Transport.	2017-2018	ATDRR and/or DTD RR	To facilitate consultation, co-operation and concerted action.	Permanent activity																											
Actions	Selection of potential events and meetings (subject to change due to constraints of time and budget): 1. Annual General Meeting of the CSA 2. Annual Session of the IMO 3. Annual General Meeting of the PMAC 4. Annual Meeting of the ALTA-CCMA 5. Meetings of the GEPEJTA of the LACAC 6. LACAC Annual Executive Committee Meeting 7. Up to two (2) national Transport Fairs in the region 8. Annual Meeting of the RTRC of the CARICOM																															
Budget	Main cost item of the budget dedicated to Official Missions: <table><tr><td></td><td>2017</td><td>2018</td></tr><tr><td>MISSION</td><td></td><td></td></tr><tr><td>Per Diem</td><td></td><td></td></tr><tr><td>Airfare</td><td>4500</td><td>5000</td></tr><tr><td>Other</td><td></td><td></td></tr><tr><td>MEETING</td><td></td><td></td></tr><tr><td>Translation</td><td></td><td></td></tr><tr><td>Other</td><td>4500</td><td>5000</td></tr><tr><td>TOTAL</td><td>9000</td><td>10000</td></tr></table>						2017	2018	MISSION			Per Diem			Airfare	4500	5000	Other			MEETING			Translation			Other	4500	5000	TOTAL	9000	10000
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