
ASSOCIATION OF CARIBBEAN STATES (ACS)

DIRECTORATE OF DISASTER RISK REDUCTION

Draft Work Programme 2014-2015

(Presented and submitted for approval at the XXI Meeting of the Special Committee on Disaster Risk Reduction, held in Port of Spain, Trinidad-and-Tobago, on 2nd October, 2013)

The Special Committee for Disasters Risk Reduction (DRR) of the Association of Caribbean States (ACS) is the principal forum in the Greater Caribbean for the exchange of experiences, lessons learnt and best practices in the development of national and regional coordination mechanisms. In this regard, the aim of the Directorate for DRR of the ACS is to strengthen synergies with Conference Bodies and new partners in order to implement the Saint Marc Plan of Action and the Hyogo Framework for Action.

1. Early Warning Systems (3.3.1.1)
2. Education to Disaster Risk Reduction (3.3.2.1, 3.3.2.2, 3.3.2.3)
3. Strengthen disaster preparedness for effective response at all levels (3.3.3.1 and 3.3.3.2)
4. Conventions and Regulation (3.3.4.1 and 3.3.4.2)
5. Various meetings for a concerted action on Disaster Risk Reduction (3.3.5.1 and 3.3.5.2)

List of terms and acronyms	
ATDRR	Adviser of Transport and Disaster Risk Reduction
CDEMA	Comprehensive Disaster Management Agency
CEPREDENAC	Centre for the Coordination of Natural Disasters Prevention in Central America
CPO	Conference and Protocol Officer
CRMI	Caribbean Risk Management Initiative
DTDRR	Director Transport and Disaster Risk Reduction
DTDRR staff	Staff of the Directorate of Transport and Disaster Risk Reduction
IFRC	International Federation of Red Cross and Red Crescent Societies
FMI	Finnish Meteorological Institute
HFA	Hyogo Framework for Action
OLA	Office of the Legal Adviser
OSG	Office of the Secretary General
SCDRR	Special Committee for Disasters Risk Reduction
SHOCS	Strengthening Hydro meteorological Operations and Services in the Caribbean Small Island Developing States
UNISDR	United Nations International Strategy for Disaster Reduction

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.1.1	"Strengthening Hydrometeo-rological Operations and Services in the Caribbean Small Island Developing States (SHOCS), Phase II (SHOCS II)" in collaboration with the Finnish Meteorological Institute (FMI) in the framework of the existing MoU	30 months (from 2013 to 2015)	DTD RR Staff + FMI	<ul style="list-style-type: none"> - Improved capacity of NMHSs to operate the weather observation network and handling hydro-meteorological information - Improved Institutional Governance and Early Warnings services to the society - Enhanced tools for Climate monitoring and services; 	Being implemented Project benefit from a budget of 1.000.000 from Finland
Actions	<ol style="list-style-type: none"> 1. Training on solutions to improve AWS performance and to mobilize observational data regionally 2. Implementation forecasting tools and production systems at selected NMHSs 3. Development and implementation of solutions for common presentation and communication of early warnings 4. Capacity building on institutional governance through Quality Management 5. Enhancing presentation skills or Early Warning information to the general public and communities - Training on a TV broadcasting solution 6. Enhancing communication of climate information to the Caribbean communities 7. Project meetings 				
Use of ACS Budget		2014	2015		
	MISSION				
	Per Diem	640	640		
	Airfare	539.68	539.68		
	Other	18	18		
	MEETING				
	Translation	200	200		
	TOTAL	1397.68	1397.68		

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.2.1	Regional Disaster Risk Reduction Master degree, delivered by regional universities	2014- 2015	DTDRR Staff + UWI + UAG	<p>An integrated view of the political, economic, social, geographical and cultural forces shaping the Greater Caribbean.</p> <p>To develop the research capacities of the students in the SD and DRR fields studied throughout the master.</p> <p>To develop the capacities of the graduated students to bring solutions to concrete problems the Greater Caribbean face</p>	<p>Permanent activity in preparation: Presented at the XIX DRR. To be completed and circulated to Members.</p> <p>Delivery of course by UAG to begin in September/October 2013</p> <p>Project benefit a budget of 310.000 Euros from France</p>
Actions	<ol style="list-style-type: none"> 1. Collect universities' proposals (description + budget) 2. Analysis of the candidacies 3. Launching of the programme (presence of the SG and Director is desirable, hence following budget allowing for two trips of 2 days to Martinique) 				
Use of ACS Budget					

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.2.2	International Diploma (virtual) in risk management and disaster reduction in Spanish and English	2014-2015	DTDRR Staff + ESAP	To improve competencies of officials, decision-makers and stakeholders who belong to risk management institutions in ACS countries.	Permanent activity in preparation: Presented at the XIX DRR. To be completed and circulated to Members. Expected launch: September 2013 Project benefit a Budget of XXX from Colombia
Actions	Ensure the cooperation and the transmission of information between the Secretariat, the ESAP and the Member States.				
Use of ACS Budget		2014	2015		
	MISSION				
	Per Diem				
	Airfare				
	Other				
	MEETING				
	Translation				
	Other				
	TOTAL				

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.2.3	Radio Soap Opera "The Rough Season"	2014-2015	DTDRR Staff + UWI	Sensitise the public in the area of natural disasters, thus improving the attitude towards disasters, focused to the English speaking Caribbean.	Permanent activity. Budget being developed with UWI/ Arts in Action to translate to Spanish, French and Dutch Project requires a budget of XXX, to be obtained soon from XXX
Actions	1. Continue, if possible the broadcast of the rough season in English speaking countries. Eventually view at its possible translation in French, Spanish and Dutch for larger diffusion				
Use of ACS Budget	A reasonable percentage of the budget dedicated to Meetings may be used for the translation of communications, reports, contracts, agreements, etc.				
		2014	2015		
	MISSION				
	Per Diem				
	Airfare				
	Other				
	MEETING				
	Translation		40	40	
	Other		40	40	
	TOTAL		80	80	
Mission could take place either during a meeting identified in 6.1 or in the context of a meeting to be determined.					

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.3.1	Green response in cooperation with the International Federation of the Red Cross and Red Crescent Societies (IFRC) in the framework of the existing MoU	2014-2015	DTDRR Staff + IFRC+ Trinidad Red Cross + ODPM of T&T	To provide Caribbean governments and people with eco-efficient tools and environmentally friendly processes to be utilized for responding to disasters impacting on their country.	Implementation. TTRCS + ODPM have initiated stakeholders meetings, to further define the project deliverables. Project benefits a budget of 70.000 from Trinidad and Tobago
Actions	Resource mobilization Phase 1: feasibility study Phase 2: develop/source green response prototypes from the Caribbean region Phase 3: test pilot green response prototypes Phase 4: based on the deployment of the goods identified and procured in phase 1 & 2 and results of phase 3, consequently their production for diffusion in the Caribbean countries in response to disaster.				
Use of ACS Budget		2014	2015		
	MISSION				
	Per Diem				
	Airfare				
	Other				
	MEETING				
	Translation		80		
	Other		80		
	TOTAL		160		

No.	Activity	Duration	Personnel	Expected results	Status/Comments																											
3.3.3.2	Urban risks in cooperation with the International Federation of the Red Cross and Red Crescent Societies (IFRC) in the framework of the existing MoU	2014-2015	DTDRR Staff + IFRC+ Colombian red cross		Approved by the XXth SCDRR Project requires a budget of XXX, to be obtained soon from XXX																											
Actions	<p>Resource mobilization</p> <p>Phase 1: Develop three desk studies in three <i>ACS Member States and Associate Members</i>, for better understanding of property regulations of household owners of departments located in building constructions; which can be destroyed or severely affected as a result of major disasters.</p> <p>Phase 2: Develop three case studies of a worst case disaster scenario in three <i>ACS Member States and Associate Members</i>, that will create understanding of the challenges associated with large scale disasters and how can the use of land be obtained and assigned to quickly and effectively provide temporary housing for affected population</p> <p>Phase 3: To establish a set of regulatory guidelines that entrench land regulation post disasters and share best practices.</p> <p>Phase 4: As a result of phase one and two, elaborate a guideline with standards and indicators that <i>ACS Member States and Associate Members can use them to support their prevention, mitigation, preparedness, response and post disaster measures.</i></p>																															
Use of ACS Budget	<p>Ongoing fund raising.</p> <table><tr><th></th><th>2014</th><th>2015</th></tr><tr><td>MISSION</td><td></td><td></td></tr><tr><td>Per Diem</td><td>498</td><td>498</td></tr><tr><td>Airfare</td><td>793.65</td><td>793.65</td></tr><tr><td>Other</td><td>50</td><td>50</td></tr><tr><td>MEETING</td><td></td><td></td></tr><tr><td>Translation</td><td>80</td><td>80</td></tr><tr><td>Other</td><td>80</td><td>80</td></tr><tr><td>TOTAL</td><td>1501.65</td><td>1501.65</td></tr></table>						2014	2015	MISSION			Per Diem	498	498	Airfare	793.65	793.65	Other	50	50	MEETING			Translation	80	80	Other	80	80	TOTAL	1501.65	1501.65
	2014	2015																														
MISSION																																
Per Diem	498	498																														
Airfare	793.65	793.65																														
Other	50	50																														
MEETING																																
Translation	80	80																														
Other	80	80																														
TOTAL	1501.65	1501.65																														

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.4.1	"Agreement among the Member States and Associate Members of the Association of Caribbean States for Regional Co-operation in the Area of Natural Disasters".	2014-2015	DTDRR Staff + OLA + SCDRR	Enter into force	Two thirds of the States referred to in Article IV of the Convention Establishing the ACS are necessary for the entry into force. As of November 2011, ratification from 3 more Member States is needed for entry into force
Actions	1- Continue the promotion of the agreement 2- Letters to be sent to Member States reminding of the need for ratification				
Use of ACS Budget	Participation of the Directorate of DRR is recommended during CDEMA's CDM Conference, during which the agreement could be promoted among CDEMA's members.				
		2014	2015		
	MISSION				
	Per Diem				
	Airfare				
	Other				
	MEETING				
	Translation		80	80	
	Other		80	80	
	TOTAL		160	160	

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.4.2	"Guidelines for the domestic facilitation and regulation of international disaster relief and initial recovery assistance (IDRL) and the Model Act for the IDRL Guidelines implementation"	2014-2015	DTDRR Staff + OLA + SCDRR + Coordinator for the Americas Disaster Law Programme of		Permanent activity (approved by the XXth SCDRR)
Actions	<p>1 - Circulate again to Members the Guidelines for the domestic facilitation and regulation of international disaster relief and initial recovery assistance (IDRL) and the Model Act for the IDRL Guidelines implementation.</p> <p>2- Advocate for the implementation of the IDRL Guidelines and the Model Law at national level.</p> <p>3 - Circulate the matrix of the Regional Legal Compendium of the Enhancing International Humanitarian Partnerships Meeting (MIAH) based on the recommendations of the IDRL Guidelines and invite Members to review their legal framework regarding domestic facilitation and regulation of international operations in Disaster Relief and Initial Recovery Assistance.</p> <p>4 - Support States in filling the matrix of the Regional Legal Compendium of the EIHP Meeting (They already did: Colombia, Costa Rica, Guatemala, Mexico and Jamaica).</p> <p>5- Invite Members to comments on new tools such as the Model Decree for the facilitation and regulation of international disaster assistance.</p> <p>6 - Contribute to the exchange of best practices among ACS members, based on the examples of implementation of this initiative (i.e. Haiti, Dominican Republic, Jamaica, etc.).</p> <p>7 - Organize joint training workshops ACS and IFRC on the subject.</p>				
Use of ACS Budget		2012	2013		
	MISSION	0	0		
	MEETING	0	0		
	TOTAL	0	0		

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.5.1	Plan to reduce vulnerability to disasters. Contribute to the development of a plan to reduce vulnerability to disasters associated with natural phenomena, from the provisions of the Plan of Action of St. Marc, the Framework for Action of Hyogo and other instruments related to this subject that are recognized and implemented by the Member States of the ACS.	2014-2015	DTDRR + SCDRR	Contribute to the exchange of experiences, lessons learnt and best practices for concerted action in Disaster Risk Reduction	Permanent activity.
Actions	<p>1. To participate in the following meetings:</p> <ul style="list-style-type: none"> a. Fourth Session of the Regional Platform for DRR of the Americas 27-29 May, 2014 in Guayaquil Ecuador b. Third UN World Conference on DRR (WCDRR), 14 to 18 March 2015, Sendai City, Miyagi Prefecture, Japan c. Participation in the CDM conference in 2014 and 2015 d. OCHA Seventh Regional Meeting on (MIAH), [TBD] e. OAS Disaster Committee f. Participation in CEPREDENAC Meeting g. Participation WMO / CMO Meeting <p>2. Contribute to the drafting and implementation of the major instruments development by partner institutions in the area of DRR, namely the Second Phase of Hyogo Framework for Action, the Comprehensive Disaster Management Framework of CDEMA</p>				
Use of ACS Budget					

No.	Activity	Duration	Personnel	Expected results	Status/Comments
3.3.5.2	Meeting of the Special Committee on Disaster Risk Reduction.		DTDRR Staff + SCDRR+ CPO	Foster the cooperation, coordination and concerted action in Disaster Risk Reduction	Permanent Activity
Actions	Date and venue will be decided after consultation with the Chair of the Special Committee elected at the Ministerial Council.				
Use of ACS Budget	The following budget must be increased to reflect the cost of hosting meeting at hotel in Trinidad				
		2012	2013		
	MISSION				
	Per Diem	1464	1464		
	Airfare	3138.10	3138.10		
	Other	150	150		
	MEETING				
	Translation	3000	3000		
	Other	8000	8000		
	TOTAL	15752.10	15752.10		