

ASSOCIATION OF CARIBBEAN STATES (ACS)

SEVENTEENTH ORDINARY MEETING OF THE MINISTERIAL COUNCIL
Port of Spain, Trinidad and Tobago, February 10, 2012

Agreement No. 2/12

BUDGET AND ADMINISTRATION OF THE ASSOCIATION OF CARIBBEAN STATES (ACS) FOR THE PERIOD 2012-2013

The Ministerial Council,

Pursuant to:

1. Article IX, (b) and Article XII of the Convention Establishing the Association of Caribbean States;
2. Agreements 2/95, 2/96, 2/97, 2/98, 2/99, 2/00, 2/01, 2/02, 2/03, 2/04, 2/06, 2/07, 2/08, 2/09 and 2/10 of the Ministerial Council;

Bearing in mind:

The recommendations of the Special Committee on Budget and Administration, adopted at its 23rd Ordinary Meeting, held on September 20, 2011, in Port of Spain, Trinidad and Tobago;

Having considered:

The Reports of the Secretary-General and the Rapporteur's Report of the 23rd Ordinary Meeting of the Special Committee on Budget and Administration;

Taking into account:

The Report of the Ad Hoc Working Group on the Institutional Strengthening of the ACS and Agreement 9/10;

Also considering:

The recommendations of the United Nations Economic Commission for Latin America and the Caribbean, 2009;

Taking note of:

The Salamanca Study, 2009; and Annex ACS/2012/CM.XVII/SGR/Annex 9

Commending:

The Member States on their involvement in the initiatives towards the overall institutional strengthening of the ACS;

AGREES TO:

1. **Approve** the Budget of the ACS for the period 2012-2013 in the amount of US\$1,470,270.99 distributed under the following headings¹;
 - Ministerial Council \$31,967.00;
 - Office of the Secretary General \$185,414.00;
 - Political Advisor \$67,109.00;
 - Legal Advisor \$107,240.00;
 - Cooperation \$17,380.00;
 - Communications and Public Relations \$71,049.00;
 - Sustainable Tourism \$214,165.00;
 - Trade \$181,574.00;
 - Transport \$108,603.00;
 - Natural Disasters \$123,017.00;
 - Support Programme \$362,752.00; and
 - Fifth Summit (to be determined);

2. **Take note** of the review of the 2010 Financial Statements of the ACS executed by the firm Vishnu D. K. Musai and Company;

¹ Preliminary figures subject to revision by the Committee on Budget and Administration

3. **Take note** of the execution of the 2010-2011 Programme Budget, for the period January 1 to October of 2011, considered by the Special Committee on Budget and Administration at its 23rd Ordinary Meeting;
4. **Request** that the Secretary General prepare for presentation to the Special Committee on Budget and Administration, a detailed report on the estimated expenditure that would be incurred in respect of the hosting of this Fifth Summit of the Association of Caribbean States to be held in Haiti and a recommendation as to how said amount would be addressed within the existing resources;
5. **Entrust** exceptionally and in this instant case and in accordance with Ministerial Council Agreement 12/99, the Special Committee on Budget and Administration to undertake the relevant adjustments among the various headings of the Budget based on the information which will be provided by the Secretary General; to this end, he will have a period of 21 days from the date of approval of this agreement;
6. **Take note** of the Report following the General Audit of the human resources of the ACS entitled "Human Resources Report for: Association of Caribbean States" conducted on the Secretariat by the Trinidad and Tobago firm Aegis Business Solutions Ltd. in 2011;
7. **Maintain** the distribution of quotas and contributions of the Members States and Associate Member States for this period as presented in Annex I;
8. **Mandate** the Secretariat to negotiate and conclude payment agreements with those Members and Associate Members who are in arrears, taking into account the programmatic and institutional needs of the Association as well the financial and economic situation of the concerned Members and Associate Member States;
9. **Mandate** the Secretariat to maintain the ordinary budget of the ACS in alignment with the contributions of Member States;
10. **Mandate** the Secretariat to restructure the Budget and Administration Unit to strengthen its management capacity by hiring a Finance Manager and a Human Resource Manager in accordance with the decision of the Ministerial Council at its 17th Ordinary Meeting held in Port of Spain, Trinidad and Tobago, February 8-10, 2012;
11. **Mandate** the Secretary General to include in the Budget for the period 2012-2013, the costs to be incurred in relation to the 5th Summit of the

Heads of State and/or Government of the ACS scheduled to be held in July 2012 in the Republic of Haiti.

**Distribution of contributions of the
Association of Caribbean States (ACS)**

	%	Annual Contribution US\$
1 Group I	40.09%	589,436.00
Category A	5.76%	84,726.00
Antigua and Barbuda	0.64%	9,414.00
Dominica	0.64%	9,414.00
Grenada	0.64%	9,414.00
Guyana	0.64%	9,414.00
Haiti	0.64%	9,414.00
Nicaragua	0.64%	9,414.00
St. Kitts and Nevis	0.64%	9,414.00
St. Vincent and the Grenadines	0.64%	9,414.00
St. Lucia	0.64%	9,414.00
Category B	3.82%	56,128.00
Belize	1.91%	28,064.00
Suriname	1.91%	28,064.00
Category C	9.75%	143,340.00
Barbados	2.44%	35,835.00
El Salvador	2.44%	35,835.00
Guatemala	2.44%	35,835.00
Honduras	2.44%	35,835.00
Category D	20.76%	305,242.00
Costa Rica	2.97%	43,606.00
Cuba	2.97%	43,606.00
Dominican Republic	2.97%	43,606.00
Jamaica	2.97%	43,606.00
Bahamas	2.97%	43,606.00
Panama	2.97%	43,606.00
Trinidad and Tobago	2.97%	43,606.00
2 Group II	40.98%	602,499.99
Colombia	13.66%	200,833.33
Mexico	13.66%	200,833.33
Venezuela	13.66%	200,833.33
3 Group III	14.17%	208,335.00
France	10.20%	150,000.00
Netherlands Antilles	2.44%	35,835.00
Aruba	1.53%	22,500.00
4 Host Country	4.76%	70,000.00
Total (1+2+3+4)	100.00%	1,470,270.99